



NORTH TAMPA - LUTZ CADET SQUADRON

SER-FL-243

18819 US HWY 41 Lutz, FL 33549



19 June 2015

MEMORANDUM FOR ALL NTLCS PERSONNEL

FROM: WILLIAM WESTCOTT, LT COL, CAP

SUBJECT: Indian POW-WOW Bivouac 2015 OPERATIONS ORDER

1. MISSION: Education on Indian Lore. The basic necessary radio communications and bivouacking, team building activities for participants and to provide additional leadership experiences for staff.

2. LOCATION: Lake Park (17302 Dale Mabry Hwy N, Lutz, FL 33548) Use main gate. We will camp at the large Eagle Shelter near the volley ball court.

3. DATE: Will be held the weekend of Friday 23rd October, 2015 to Sunday, 25th October 2015.

(Home school cadets on arrive on Friday morning 0800. Hillsborough School Cadets and Pasco School cadets can come in on Friday evening)

4. TIME. Participants are to arrive no earlier than 0800 and no later than 2000 on 23rd October 2015. Pick up time will be on Sunday at 1600

5. TRANSPORTATION: All members are to provide their own transportation to the event. All cadets with privately owned vehicles are to turn in their keys. The Civil Air Patrol and its affiliates are not responsible for any damage and/or theft to any participant's vehicle and/or its contents.

6. COST. None

7. DEADLINE for APPLICATIONS: bring all forms upon arrival.

8. REQUIRMENTS: All members must have completed OPSEC, Intro to Safety, safety current members over 18 years old must have CPPT completed

9. APPLICATION: Cadet applicants must submit:

1) Form 32 (Cadet Activity Application)

2) Form 161 Applicants will ensure all medical information is provided accurately and

correctly.

There is not cost for this bivouac..

i. E-mail: wddw@verizon.net

ii. Return at squadron meeting

iii. Home phone; 813-930-9454

10. UNIFORM. BDU'S See Attachment 1 Note: If a cadet member has joined within the preceding 60 days of the activity's start and does not have the battle dress uniform, then the cadet may wear an alternative uniform as followed: Blue Jeans, white T-shirt or squadron T-shirt, ball cap, belt, shoes, and socks. The T-shirt will be tucked in. All grooming standards will be adhered

11. CODE OF CONDUCT: All members will maintain a professional demeanor throughout the course of the bivouac. The Cadet Honor Code, Cadet Protection Program, and Core Values will be strictly enforced. Any and all members who pose significant disciplinary problems are subject to early dismissal from the activity. It will be the responsibility of the member and/or parents to immediately secure transportation from the bivouac.

12. MEALS: Includes Friday lunch & dinner meal. All meals will be provided for this bivouac at no cost.

13. MEDICATION: Has no history or injury or disease which might be affected by this activity except those previously noted in the Medical Information section of the form 500 of this document and is able to participate without the physical/emotional support or others. **Also, he/she is capable of taking any prescribed medication without supervision..**

14. SAFETY. Safety is our number one priority. The Opening safety briefing will include campsite, cooking, and Camp ground Orientation. Safety briefing before each SAR missions. The safety officer and cadet staff will maintain a constant watch on all participants for safety. Safety of personnel and assets (CAP and public) will be the number one priority. A safety/ORM briefing will be conducted by the activity Safety Officer or Commander to include discussion about hazards, with focus on weather and hydration. Additional safety briefings will be held prior to all activities where additional hazards are expected to address these hazards. Air/Ground Ops will coordinate with Mission Staff to ensure that critical mission/safety information is briefed to aircrew and ground teams (See CAPR 60-1 and mission checklists). The Activity commander and the safety officer have completed ORM to the intermediate level. All members will have completed ORM and all adult members will have completed CPPT. Both the activity commander and activity safety officer will have quick and easy means to access the Wing Emergency Notification Hotline (WENH) at 1 888-359-4727 and will be familiar with reporting through this system (CAPR 62-2). After utilization of the WENH and following Wing's immediate directives, Group Safety Staff and/or Group Command staff will be notified. Posting of this Ops Order is acknowledgment that this reporting responsibility is understood and will be complied with IAW FLWG directives.

15. EQUIPMENT: See Attachment 2 - Equipment List. Equipment will be inspected for prohibited items. Contraband will be confiscated and returned at the end of the bivouac.

i. Review equipment list carefully. Any equipment brought that is not listed on the equipment list will be considered contraband and confiscated upon arrival. Do not bring anything not specifically listed. It is recommended that the cadet packs his or her gear so that it may all be transported with relative ease in one single trip.

16. EMERGENCY CONTACT: The commander and emergency contact for this bivouac will be Lt Col William Westcott, CAP. His cell phone number is (813) 601-0874.

Attachment 1 - Uniform and clothing List

BDU cap

BDU blouse and pants (1 of each required)

Belt

Black squadron t-shirts (1 or 2)

Grey squadron t-shirt (1 or 2)

Blue or black gym shorts (1 required,)

Sweater or jacket

Extra t-shirts and pants/shorts for off duty hours (must be in good taste)

Undergarments (at least 3 pairs)

Socks (2 pairs)

BDU socks (2 pairs)

Boots

Tennis shoes

Poncho/raincoat

Wash cloth, towel

Person Hygiene equipment (soap, shaving, grooming items)

All gear **should be labeled with last name** and CAPID number in permanent ink. It is strongly recommended that cadets minimize their gear to one duffel bag or suitcase for ease of transport.

Attachment 2 Equipment

BOOKS/PAPERWORK

CAP ID

Form 161

CAP binder with leadership and aerospace books

Pens and paper (preferably in a notebook)

Permanent marker

CAMPING ITEMS

Tent (you can make arrangements to share with another member of the same gender)

Sleeping bag/blankets

Pillow (optional)

Canteen (at least 2) or Camelback (1)

Flashlight with extra batteries

Work gloves

Whistle (thunder type)

Small folding chair (optional)

Lantern, battery-powered (optional)

Whisk broom (for tent clean-up)

Insect repellent

Sun screen (SPF 45 or stronger)

DO NOT BRING: ABSOLUTLEY NO ELECTRONIC DEVICES !!!

Cell Phone will be turn off and in there backpack. If found using they will taken away and return at the end of bivouac (For emergency use only with commander permission)

No candy, gum, soda, no Coleman white fuel stoves or lanterns

Any of these items will be confiscated and will be given back after the Bivouac or Squadron meeting.