



## NORTH TAMPA - LUTZ CADET SQUADRON

SER-FL-243

18819 US HWY 41 Lutz, FL 33549



11 July 2012

MEMORANDUM FOR ALL NTLCS PERSONNEL

FROM: STEVEN GAY, C.A.P.

SUBJECT: CADET MODEL ROCKETRY ACTIVITY

1. **MISSION:** To teach cadets about rocketry, to have cadets construct and launch model rockets, and to have cadets complete all the requirements to achieve the model rocketry badge.
2. **TIME AND LOCATION:**
  - a. Tuesday, 7 August 2012:
    - i. The Old Lutz Schoolhouse (North Tampa-Lutz Cadet Squadron meeting house), 18819 U.S. Hwy 41, Lutz, Florida 33549
    - ii. Arrival: 1830-1900
    - iii. Departure: 2130
  - b. Saturday, 11 August 2012:
    - i. The Old Lutz Schoolhouse (North Tampa-Lutz Cadet Squadron meeting house), 18819 U.S. Hwy 41, Lutz, Florida 33549
    - ii. Arrival: 0730-0800
    - iii. Departure: 1930
  - c. Sunday, 12 August 2012:
    - i. Pine View Middle School, 5334 Parkway Boulevard, Land O' Lakes, FL, 34639
    - ii. Arrival: 0730-0800
    - iii. Departure: 1400 (weather permitting)
3. **TRANSPORTATION:** All members are to provide their own transportation to the event. All cadets with privately owned vehicles are to turn in their keys. The Civil Air Patrol and its affiliates are not responsible for any damage and/or theft to any participant's vehicle and/or its contents.
4. **COST:** \$30 This will cover the cost of all five rockets (which the cadets can take home with them), the fuel used to launch them, and a BDU model rocketry patch. Checks can be made payable to FL WG, CAP UNIT 243.
5. **DEADLINE for APPLICATIONS: Tuesday 24 July 2012**
6. **REQUIREMENTS:** All members must have completed OPSEC and Intro to Safety. Members over 18 years old must have CPPT completed.
7. **APPLICATION:** Cadet applicants must submit a FLWG Form 500 (Cadet Activity Application). Scanned electronic copies will be accepted; however, the applicant must ensure that all signatures are on the form prior to submitting. Applications require at least one parent signature (witness not required) and the signature of either the squadron commander or deputy commander for cadets. Applicants will ensure all medical information is provided accurately and correctly. Applications will be submitted to Steven Gay, Capt, C.A.P. North Tampa-Lutz Cadet Squadron members' commander will sign when received.
  - a. E-mail: [segay@verizon.net](mailto:segay@verizon.net)
  - b. Return at squadron meeting
  - c. Mail: North Tampa-Lutz Cadet Squadron 110 West 131st Ave Tampa, FL 33612-3444

- 8. UNIFORM:** BDUs. Note: If a cadet member has joined within the preceding 60 days of the activity's start and does not have the battle dress uniform, then the cadet may wear an alternative uniform as followed: Blue Jeans, white T-shirt or squadron T-shirt, BDU cover, belt, shoes, and socks. The T-shirt will be tucked in. All grooming standards will be adhered to.
- 9. CODE OF CONDUCT:** All members will maintain a professional demeanor throughout the course of the bivouac. The Cadet Honor Code, Cadet Protection Program, and Core Values will be strictly enforced. Any and all members who pose significant disciplinary problems are subject to early dismissal from the activity. It will be the responsibility of the member and/or parents to immediately secure transportation from the bivouac.
- 10. MEALS:** Cadets will need to bring a bag lunch on Saturday and Sunday. Snacks are permitted. When at the squadron building, some snacks and drinks will also be available for purchase. **CADETS ARE REQUIRED TO BRING THEIR OWN CANTEEN OR CAMEL BACK ON SUNDAY. NO SODAS, CANDY, GUM OR COOLERS ARE PERMITTED.**
- 11. MEDICATION:** The cadet must have no history, injury or disease which might be affected by this activity and must be able to participate without the physical/emotional support of others. **Also, he/she must be is capable of taking any prescribed medication without supervision. Cadets will be responsible for taking their own medication.**
- 12. SAFETY:** Safety is our number one priority. The Opening safety briefing will include rocketry and construction safety. The safety officer and cadet staff will maintain a constant watch on all participants for safety.
- 13. EQUIPMENT:** See Attachment 1 - Equipment List. Equipment will be inspected for prohibited items. Contraband will be confiscated and returned at the end of the bivouac. Review equipment list carefully. Any equipment brought that is not listed on the equipment list will be considered contraband and confiscated upon arrival. Do not bring anything not specifically listed.
- 14. EMERGENCY CONTACT:** The commander and emergency contact for this activity will be Steven Gay, Capt, CAP. His cell phone number is (813) 245-4573.
- 15. STAFF:**  
Project Officer: Capt Steven Gay  
E-Mail: segay@verizon.net  
Commander: Capt Steven Gay  
Logistics Officer: 1st Lt Lili Fox  
Cadet Commander: C/Capt Zachary Dawson  
E-mail: planekid@verizon.net  
Cadet Deputy Commander: C/2nd Lt Tyler Gay

Keep in mind that this is a professional grade, militaristically orientated training exercise activity in which its previously stated purpose is to be fulfilled to the maximum degree only by means of Motivation, teamwork, and by the will to succeed. All who participate are expected to take the activity to a serious degree in which will assure proper execution of the mission. Also keep in mind that although this mission is intended for educational and experience purposes, we are still out there to have a great time.

## **Attachment 1 - Equipment**

- CAP ID
- Form 60 (2)
- CAP binder with aerospace books
- Pens and paper (preferably in a notebook)
- Permanent marker
- Canteen or camel back
- Bag lunch (on Saturday and Sunday)

Cell phones will be turn off and put away. If you are found using a cell phone, it will be taken away and return at the end of the activity (Phones may be used for emergencies only with the permission of the commander).

No candy, gum, or soda. These items will be confiscated and will be given back after the activity.