



**North Tampa – Lutz Cadet Squadron**  
**Civil air patrol, Florida Wing**  
**United States Air force Auxiliary**  
**110 West 131<sup>st</sup> Avenue**  
**Tampa, Florida 33612-3444**



**SUBJECT: LUTZ ARTS AND CRAFT SHOW**

**PURPOSE: PARKING AND RECRUITER BOOTH (THIS IS A CONMENTMENT TO USE THE SCHOOL HOUSE AS OUR HOME)**

**PLACE: LAKE PARK (JUST SOUTH OF VAN DYKE RD, JUST NORTH OF GAITHER HIGH SCHOOL)**

**17302 N DALE MABRY HWY**

**TAMPA**

**DATE: Friday 4<sup>th</sup> Dec. is a work day setting up parking and canopy. 1000/1600 uniform is civilian work clothes.**

**SATURDAY / SUNDAY 5/6 DECEMBER 2015**

**TIME: 0800-1700**

**CHECK IN TIME: 0800 EACH DAY (SAFETY BRIEFING AT OPENING).**

**COST: LUNCH AND WATER PROVIDED. NEED SPENDING MONEY FOR DRINKS, FOOD, THIS IS UP TO YOU.**

**TRANSPORTATION: UP TO MEMBERS TO SUPPLY TRANSPORTATION TO & FROM LAKE PARK EACH DAY (WHEN ENTERING PARK TILL THEM YOU DROPPING OFF CADET TO WORK THE SHOW, THERE IS NOT CHARGE)**

**UNIFORM: BDU'S, Camelback or canteen, if no BDU'S you may wear Squadron T-shirt and jeans. BRING JACKET IT MAY BE COOL IN THE MORNING**

**CODE OF CONDUCT: All members will maintain a professional demeanor throughout the course of the activity. The Cadet Honor Code, Cadet Protection Program, and Core Values will be strictly enforced. Any and all members who pose significant disciplinary problems are subject to early dismissal from the activity. It will be the responsibility of the member and/or parents to immediately secure transportation from the activity.**

**SAFETY: Safety is our number one priority. Opening safety briefing will include maintaining safety in parking cars; Red Safety Vest will be provided. Please send all safety inquires directly to Lt Col William Westcott at [wwdw@verizon.net](mailto:wwdw@verizon.net) . The TACO for each flight will maintain a constant watch on all participants in all areas.**

Safety of personnel and assets (CAP and public) will be the number one priority. A safety/ORM briefing will be conducted by the activity Safety Officer or Commander to include discussion about hazards, with focus on weather and hydration. Additional safety briefings will be held prior to all activities where additional hazards are expected to address these hazards. Air/Ground Ops will coordinate with Mission Staff to ensure that critical mission/safety information is briefed to aircrew and ground teams (See CAPR 60-1 and mission checklists). The Activity commander and the safety officer have completed ORM to the intermediate level. **All members will have completed ORM and all adult members will have completed CPPT.** Both the activity commander and activity safety officer will have quick and easy means to access the Wing Emergency Notification Hotline (WENH) at 1 888-359-4727 and will be familiar with reporting through this system (CAPR 62-2). After utilization of the WENH and following Wing's immediate directives, Group Safety Staff and/or Group Command staff will be notified. Posting of this Ops Order is acknowledgment that this reporting responsibility is understood and will be complied with IAW FLWG directives

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